

**PARTNER TRACKED LINK**: [**https://www.sprintax.com/uni-lp.html?utm\_ref=global-indiana-lp**](https://www.sprintax.com/uni-lp.html?utm_ref=global-indiana-lp)

**FEDERAL DISCOUNT CODE:** **SpTx2019GLIN96F5**

**E-MAIL TITLE:** *Useful tax information and introduction to Sprintax*

**SUBJECT LINE:** *Important information about your US tax obligations*

**SECONDARY SUBJECT:** *Quick and easy US tax preparation with Sprintax*

**Recommended sending date – February 11-15th or shortly after W2’s and 1042-S have been issued**

Dear **Sagamore Teacher**,

As a non-resident in the US, it’s important to be aware that you have a tax filing obligation with the IRS.

If you did not work or receive any income in the US, you are legally obliged to file a Form 8843. If you worked or received a stipend, grant or allowance in the US you may also need to file a Form 1040NR.

**Global Indiana** has arranged **discounted access** to [**Sprintax**](https://www.sprintax.com/uni-lp.html?utm_ref=global-indiana-lp)for you. Sprintax will guide you through the tax preparation process, help you to prepare all of the necessary documents and will check if you are due a refund.

**ALL YOU NEED TO DO IS:**

1. [***Register***](https://www.sprintax.com/uni-lp.html?utm_ref=global-indiana-lp)*and follow the simple instructions*
2. *Complete the online questionnaire*
3. *Enter the discount code*  **SpTx2019GLIN96F5** *on the ‘Review your order’ page*
4. [***Sprintax***](https://www.sprintax.com/uni-lp.html?utm_ref=global-indiana-lp)*will prepare your tax forms.*



As a reminder you have to print, sign and mail your documents once

 you complete the preparation process in Sprintax.

If you have any questions,

please use 24/7 Live Chat, FAQ's and virtual assistant Stacy function in Sprintax.

Kind regards,

Sagamore Institute J-1 Program